



DEPARTMENT OF THE ARMY
UNITED STATES ARMY INTELLIGENCE CENTER AND FORT HUACHUCA
1903 HATFIELD STREET
FORT HUACHUCA, ARIZONA 85613-7000

REPLY TO
ATTENTION OF

ATZS-CG

29 April 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: POLICY 136 – Prohibition of Consumption of Alcohol While on Duty

1. REFERENCES.

a. AR 215-1, Morale, Welfare, and Recreation Activities and Nonappropriated Fund Instrumentalities, 28 Jun 04.

b. AR 600-85, Army Substance Abuse Program, 1 Oct 01.

2. Reference 1b establishes the Army's policy prohibiting the use of alcohol in the workplace during duty hours. Reference 1a places reasonable limits on the sale, possession, and consumption of alcohol on Army installations.

3. POLICY. In order to ensure the health, safety, and effectiveness of units and organizations stationed at Fort Huachuca, this policy places additional restrictions on the consumption of alcohol.

4. Service members assigned to units stationed at Fort Huachuca will not consume alcohol while on duty/during duty hours, regardless of location. Violations of this policy are punishable under Uniform Code of Military Justice (UCMJ), Article 92.

5. Office picnics, organization days, holiday parties, and similar special events are effective ways to build and maintain unit cohesion and promote office morale. Personnel frequently attend those events in a duty status, and the site of the special event becomes the authorized place of duty. In accordance with reference 1a, alcohol may be served at such events only if an exception to policy is granted.

6. PROCEDURES. I hereby delegate to the Commander, US Army Garrison (USAG) authority to approve exceptions to policy to allow for the reasonable consumption of alcohol at appropriate occasions and ceremonies, consistent with good order and discipline on the installation. The format for requesting an exception to policy from the Commander, USAG is at enclosure.

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7. The Garrison Commander may require that a risk assessment be conducted before he approves a request. This risk assessment needs to promote procedures that ensure responsible drinking and prevent persons under the age of 21 from consuming or handling alcohol. A copy of the risk assessment should be attached to all requests for exception sent to the Garrison Commander.
8. Commanders and supervisors at all levels will be familiar with Army policy on the responsible use of alcohol, and ensure that every member of the Fort Huachuca military community is aware of the health and safety risks associated with the use of alcohol. As leaders we must ensure that total Army readiness requirements are clearly met at all times. Our attention in training Soldiers must include the continued enforcement of any on-duty impairment infractions, as warranted by the facts and circumstances in individual cases.
9. Nothing in this policy restricts package store sales intended for off-duty consumption.
10. PROPONENT. Directorate of Morale, Welfare, and Recreation.

Encl



BARBARA G. FAST
Major General, USA
Commanding

DISTRIBUTION: E

Office Symbol

Date

MEMORANDUM FOR Commander, US Army Garrison (ATZS-CDR), 2837 Boyd Avenue,
Fort Huachuca AZ 85613-7001

SUBJECT: Exception to Policy for Alcohol Consumption at _____
Event

1. Request an exception to policy to consume alcohol (wine coolers/beer/wine) at our
_____ held at _____ on _____ at _____.
Event Place Date Time Frame.

2. The Function Committee will ensure there are designated drivers and that a safety briefing is conducted for all personnel prior to the event. We will check each individual prior to their departure, to ensure no one attempts to drive after drinking.

3. In order to prevent underage drinking, licensed alcohol beverage servers will check Soldiers and family member's identifications cards, and non-alcoholic drinks will be available.

4. The point of contact is _____ at _____.
Name Phone Number

Director's Signature Block

Request is Approved/Disapproved.

USAG Commander's Signature Block

ENCL 1